Lahore, Pakistan

P: 03367383798

E: mahwishjaved28@gmail.com

PROFILE

A highly organized and hard-working individual looking for a responsible position to gain practical experience. Ready to contribute communication, problem-solving and analytics expertise to drive team success

EDUCATION

UNIVERSITY OF THE PUNJAB, LAHORE

2019-2023

BS Environmental Sciences

Grades - 3.57 CGPA

QUEEN MARY COLLEGE, LAHORE

2018-2019

Fsc. (pre-medical) Grades - **80%**

QUEEN MARY COLLEGE, LAHORE

2015-2017

Matriculation Grades - 90%

EXPERIENCE

WWF-PAKISTAN

2022 - 2023

Volunteer Researcher

Collaborated with WWF Pakistan to co-author a research paper focused on Wildlife, demonstrating commitment to wildlife conservation and research.

BANKISLAMI PAKISTAN LIMITED

2023 - 2025

Customer service officer

Delivering top-tier customer service within the banking sector, with a strong focus on resolving inquiries, handling transactions, and ensuring client satisfaction.

PROJECTS

PERCEPTION AND KNOWLEDGE ABOUT THE CONSERVATION OF INDUS RIVER DOLPHIN AND OTHER WILDLIFE AQUATIC AMONG FISHING COMMUNITY ALONG RIVER INDUS.

- Teamed up with WWF Pakistan for a research project focusing on Indus river dolphin and other wildlife
- conservation.
- Developed skills in data collection, management, and analysis during survey-based research, providing

insights into community attitudes on wildlife conservation.

 Demonstrated strong fieldwork capabilities by engaging directly with Indus River fishing communities,

conducting surveys, and gathering data.

COURSES

ENVIRONMENTAL CLEANING & DISINFECTION

By World Health Organization | 2020

PROJECT MANAGEMENT

By Great learning |2023

CUSTOMER RELATIONSHIP MANAGEMENT

By Great learning |2023

INTRODUCTION TO NETWORKING

By Cisco Networking Academy |2020

• Standard Precautions: Environmental cleaning & disinfection By WHO

CERTIFICATION

- \bullet Participation in Tree Plantation drive by University club
- Post-Conference Workshop ETEES 2021
- Pakistan Youth Parliament
- Certificate for appreciation for work
- CCNAv7: Introduction to Networks

SOFTWARE EXPERTISE

Microsoft Office

Arc GIS

SPSS

Adobe photoshop

SKILLS

Project Management | Data Collection & Analysis | Field Survey | Report Writing | Critical

Thinking | Communication Skills,